



# Welcome to Precious Angels Institute of Child Learning

3301 East Clark St, Wichita, KS, 67218

Thank you for choosing Precious Angels Institute of Child learning for your family's needs. Our commitment is to provide a nurturing, safe, and educational environment for your child to grow, learn, and have fun. This contract outlines our childcare policies, goals, and the expectations for the childcare provider and the parents.

## Childcare Goals

- To offer a high-quality, developmentally appropriate childcare program for children.
- To foster values of respect, responsibility, caring, and honesty.
- To ensure each child has the opportunity to learn, grow personally, and enjoy their time at Precious Angels Institute of Child learning.

## Eligibility for Admittance

- Children from 0 - 5 years or they are eligible for kindergarten may be admitted, subject to availability in the respective age group.
- Enrollment is contingent upon space availability and prompt submission and updating of enrollment forms.

## Admission Requirements

- Parents must complete an admission agreement before their child is admitted to childcare.
- Parents must complete a provider contract before admission to childcare.
- Parents must complete an enrollment fee contract.

## Parent Involvement

- Inform the provider of any changes in schedule, contact information, or authorized pickup persons.
- Please leave personal items at home, except for nap time essentials and sharing items.
- All food items must be approved by the provider before being brought to childcare.
- Communication with the provider is crucial.

## Medication Policy

- Childcare providers are only authorized to administer prescription medication with a physician's authorization and written consent from the parents.
- Over-the-counter medications like Tylenol and cough medicines may be administered with a completed medication release form by the parent.
- Prescription medication must be provided directly to the provider in its original container with clear instructions, the prescribing doctor's name, and contact information.
- The provider will not administer inject-able medications under any circumstances.

## Guidance and Discipline Policy

- The aim of discipline is to guide children in developing appropriate problem-solving skills.
- Strategies such as redirection to another activity will be employed.
- Physical punishment, verbal abuse, derogatory remarks, restraint, or withholding food are strictly prohibited.
- Evaluation of a child's behavior will involve both the parents and the provider.
- If the behavior cannot be properly handled by both provider and parent, this may be grounds for termination by all parties involved.

## Health and Weather Policies

- Parents will be notified of significant injuries or when additional first aid is necessary.
- Emergency services (911) will be contacted in life-threatening situations.
- Outdoor play is part of our daily routine, if weather permitting. If a child is too ill for outdoor play, they are considered too ill for childcare.
- Children with a temperature exceeding 99.6 degrees may not remain in care or be admitted to childcare and should bring doctors note before returning to childcare.

## Clothing and Supplies

- Children should wear comfortable clothes suitable for play.
- Parents should provide a change of clothes, diapers, plastic pants or training pants, a toothbrush, burp cloths, bibs, and wipes.
- All items should be clearly labeled with the child's name.

## Food Service

- We participate in Child and Adult Care Food Program (CACFP)

## Hours of Operation

- Hours are from 5:30 AM to 7:00 AM, Monday to Friday, excluding major holidays and weekends, unless prior arrangements are made.
- Children should not arrive more than 30 minutes before or stay 30 minutes after their parent's work or class schedule without prior notification to the provider.

## Childcare Rates

- Payments are due on Monday or first day of care.
- No payment of weekly fee is cause for termination of contract and services.
- DCF Approved
- \$10 enrollment fee.
- 18 months to 5 years old: \$165.00 per week. Not accepting Infants currently.
- Arrangements different from the above must be discussed with the provider.
- Latchkey will be provided before and after school upon parents request and depending on availability.
- Must give 2 weeks notice before termination.

## Communication and Feedback

- Parents are encouraged to communicate any concerns, read daily reports, visit, and observe at any time.
- Our primary focus is the well-being and development of your child. Please feel free to reach out to us for any questions or assistance.
- **For any inquiries or further information, contact - (Owner) Walter Garner - 316-516-9452**

Thank you for entrusting Precious Angels Institute of Child learning with your child's care.

Child Name: \_\_\_\_\_

Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_